

Appendix A Continuing Improvement

Agency Name: Florida International University Project Number: 131-2449B-9CCC3
 Program Name: Project Impact

Reason(s) for the change:

The changes to the program relates to the amount of students to be served in the summer at Brownsville Middle and the number of Component Leaders billed to the Project for 2018-19.

This change includes: Additions Deletions Both

Narrative Language:

5.2 Needs Assessment

Project Impact proposes to serve 212 students per day at three (3) high-need, high-minority, Title 1 Miami-Dade County schools: Bowman Ashe/Doolin K-8 Academy, Brownsville Middle School and Coral Way K-8 Center. For the 2016-17 school year, there are currently no after-school services for these populations outside of a few seasonal school-based sports teams which do not provide any academic support. However, support from the multidisciplinary team will help FIU-ASAS meet the needs of the children and families mentioned below.

School	Grades	After School		Summer	
Bowman Ashe/Doolin K-8	6-8	65 kids	176 days	n/a	n/a
Brownsville Middle	6-8	62 kids	171 days	62 49 kids	34 days
Coral Way K-8	6-8	85 kids	176 days	n/a	n/a

5.6.e Staffing Plan and Professional Development

Each **Project Impact** site will be continually staffed by skilled, qualified and well-trained professionals. All **Project Impact** personnel must be current M-DCPS employees in good standing and have written approval from the school Principal or designee in order to work in the afterschool program. As a condition of FIU-ASAS employment, all grant-funded workers, including contractors, subcontractors and regular volunteers (adults who have contact with students more than one time) will be required to undergo a comprehensive local, state and national criminal background and sexual offender registry check (including fingerprints). FIU will also verify qualifications and conduct an extensive interview process in accordance with university procedures for the Project Director position if a recommendation of funding notification is given, in order to have someone able to fill the position on August 1st, if awarded.

Qualified personnel for **Project Impact** will be trained by the Executive Director and Senior Program Director personnel who have worked with FIU-ASAS afterschool programming at the targeted sites. The Project Director will have a minimum of a Bachelor’s Degree with 2 years of experience working with children. They will be responsible for ensuring that **Project Impact** activities are carried out on-time, as-specified and within the approved budget. Additionally, the Project Director will responsible for managing and implementing the educational program described in the approved application to ensure that FIU meets its responsibilities to FDOE under the grant agreement in a timely manner.

The Office Coordinator is a vital position within FIU that is necessary for processing purchases, invoicing, budget access and all other grant related monetary transactions and systems. The Office Coordinator must have participated and passed specific internal FIU trainings for their role. Due to the nature of duties, 20% of their time is needed for this project. Additional staffing for each site is described below.

Title	Primary roles	Minimum Qualification
3 Site Coordinators (1 per site)	Coordinates 21st CCLC implementation at site and ensures safety of students; coordinates activities of designated project to ensure that goals or objectives of project are accomplished within prescribed time frame and funding parameters; ensures effective coordination between 21st CCLC	Recommended by Principal – M-DCPS employee – bachelor’s degree.

	afterschool staff and regular classroom teachers;	
3 Community Involvement Specialists (1 per site)	Coordinating adult family member educational activities, making parental contact regarding student matters and assisting the site coordinator as needed.	M-DCPS employee in good standing. (Usually the regular day CIS)
4 Security Monitors (1 per site)	Monitoring FIU-ASAS areas of the school site. Parent verification. Sign-outs. (Brownsville will have 1 extra security monitor)	M-DCPS Security Monitor in good standing
Component Leaders (46 <u>13</u> total)	To provide quality instruction and supervision to after-school participants for all program activities.	M-DCPS employee in good standing; certified in core academics

Underscore reflects additions to the 2018-19 narrative.
~~Cross-out~~ reflects deletion of language in the 2017-18 narrative.