

## Pre-Health Professions Application and Evaluation Committee (PPAEC)

Florida International University students applying to a health professional school and intend to participate in the Pre-Medical and Dental Office of Pre-Health Advising (OPHA) Committee or Advisor interview process must adhere to the following requirements:

- **Administrative Commitments**
  1. All students must submit this signed waiver form and an administrative fee of \$65.00 to the OPHA to officially open their file portfolio. This fee is non-refundable. The administrative fee may be waived if proof of a fee assistance program approval is provided, otherwise, payment is required. Please refer to the "Administrative Fee" module in the OPHA Canvas course for payment or to submit FAP proof in order to have the fee waived.
  2. All documents submitted to our office are held for four years starting from the time you open your file portfolio.
- **A completed PPAEC File includes the following documentation:**
  1. A completed copy of the OPHA Personal History Questionnaire (PHQ)
  2. A completed copy of the appropriate primary application. Medicine (AMCAS and/or AACOMAS) or Dentistry (AADSAS).
  3. A copy of all unofficial transcripts from universities and colleges attended (including dual enrollment)
  4. A copy of your official test score report for all pre-professional exams taken (i.e. MCAT, DAT)
  5. Letters of Recommendation
    - a. All letters must be signed originals [no e-signatures], printed on an official letterhead, and include a date.
    - i. A completed file will contain a minimum of 3 core letters with a maximum of 6 letters. These include:
      1. Two letters from full-time Science Faculty members that have taught you in a 3+ credit course.
      2. One letter from a full-time Non-Science or Science Faculty member that have taught you in a 3+ credit course. (For Pre-Dental students: the 3rd faculty letter can be replaced by a letter from a dentist, research mentor, or community service supervisor).
      3. Any additional letters can be from a research mentor or shadowed professionals in your area of interest.
        - a. Please note that these additional letters may be essential for some programs. It is your responsibility to check the unique requirements for each school to which you are submitting an application to ensure that you have the correct type and number of letters.
- **Committee Interview Academic Requirements**
  1. Minimum cumulative and BCPM GPA (includes all science: bio, chem, physics, engineering, and mathematics courses) of:
    - a. 3.5 for pre-med
    - b. 3.3 for pre-dental
  2. Minimum test scores of 506 in the MCAT (with no section lower than 123), 410/410 in the DAT, respective to their pre-professional interest.
- **Advisor Interview Academic Requirements**
  1. Minimum cumulative and BCPM GPA of 3.2 (pre-med) and 3.0 (pre-dental). BCPM GPA includes all science (bio, chem, and physics), engineering, and mathematics courses.
  2. Minimum test scores of 502 in the MCAT, 390/390 in the DAT, respectively.

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***Minimum GPA and entrance exam scores for the Committee and Advisor interviews are subject to change with fluctuations in acceptance metrics.***

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- **Letter Packets**

1. If a student does not meet the GPA **and** test score requirements set out above for either the committee interview or the advisor interview but has acquired all other requirements and would like their letters of recommendation sent out by our office, these documents can be transmitted to the schools of the student's choosing. To understand the types of letter packets we offer and their requirements, please refer to and sign the "Letter Packet Guidelines Acknowledgment" module.

- **Committee Interview Petition**

1. A student may petition the Director in those instances where a compelling reason exists for an exception to these requirements. Exceptions are granted only in those rare circumstances when a compelling reason exists. You may speak to the graduate assistants for the Office of Pre-Health Advising located at DM 331A for further detail on how to go about petitioning for a committee interview.
2. Please refer to the "Petition" module in the OPHA Canvas course to learn how to proceed.

Committee and Advisor Interviews will take place from **May 1st to August 31st** of each year. It is your responsibility to ensure that the file contains all documents at least 1 week prior to being scheduled for an interview by the OPHA.

Students should plan to open their OPHA file no later than their junior year and all documents should be submitted by August 31st of the year of application. However, we suggest that students submit their documents as early as possible. Failure to do so may result in a delay of your interview and submission of materials to your professional schools or programs.

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By checking this box, I hereby waive my right of access to any letter or evaluation submitted for this file. Under the Family Educational Rights and Privacy Act of 1974, as amended, 20 USC, Section 1232g and 228.093 Florida Statutes. I also understand that the signing of this statement is optional.

I, \_\_\_\_\_, hereby acknowledge that I have received and read a copy of the PPAEC requirements.

Signature: \_\_\_\_\_

Date : \_\_\_\_\_

Print name: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Panther ID: \_\_\_\_\_

Field of interest: \_\_\_\_\_

Expected year of matriculation: \_\_\_\_\_