

Pre-Health Professions Application and Evaluation Committee

Requirements for Pre-Med, Dental, and Pharmacy Students

Florida International University students applying to a health professional school and intend to participate in the Pre-Medical, Dental, and Pharmacy Office of Pre-Health Advising (OPHA) Committee or Advisor interview process must adhere to the following requirements:

- **Administrative Commitments**

1. All students must submit this signed waiver form and an administrative fee of \$65.00 to the OPHA to officially open their file portfolio. This fee is non-refundable. The administrative fee may be waived if proof of a fee assistance program approval is provided otherwise, payment via the following payment link is required: <https://fiucas.radiusbycampusmgmt.com/ssc/aform/KC671wfn686G0x6702aKxF.ssc>
2. All documents submitted to our office are held for four years starting from the time you open your file portfolio.

- **A completed PPAEC File includes the following documentation:**

1. A completed copy of the appropriate primary application. Medicine (AMCAS and/or AACOMAS), Dentistry (AADSAS), or Pharmacy (PHARMCAS).
2. A copy of the AMCAS Letter Request Form (This is only required if applying through AMCAS)
3. A completed copy of the OPHA Personal History Questionnaire (PHQ)
4. A copy of all unofficial transcripts from universities and colleges attended (including dual enrollment)
5. A copy of your official test score report for all pre-professional exams taken (i.e. MCAT, DAT, PCAT)
6. Letters of Recommendation
 - a. All letters must be signed originals [no e-signatures] and printed on an official letterhead
 - i. A completed file will contain a minimum of 3 core letters with no maximum. These include:
 1. Two letters from full-time Science or Engineering faculty members
 2. One letter from a Full-time Non-Science Faculty member (e.g. Math, Humanities, Social Sciences, Modern Languages, etc.)
 3. Any additional letters can be from a research mentor or shadowed professionals in your area of interest.
 - a. Please note that these additional letter may be essential for some programs. It is your responsibility to check the unique requirements for each school to which you are submitting an application to ensure that you have the correct type and number of letters.

- **Committee Interview Academic Requirements**

1. Minimum cumulative and BCPM GPA (includes all science: bio, chem, physics, engineering, and mathematics courses) of:
 - a. 3.5 for pre-med
 - b. 3.3 for pre-dental and pre-pharmacy
 - c. 3.0 for all other pre-health tracks
2. Minimum test scores of 505 in the MCAT (with no section lower than 123), 19/19 in the DAT (with no section lower than 14), or 400 in the PCAT, respective to their pre-professional interest.

- **Advisor Interview Academic Requirements**

1. Minimum cumulative and BCPM GPA of 3.0 BCPM GPA includes all science (bio, chem, and physics), engineering, and mathematics courses.
2. Minimum test scores of 500 in the MCAT, 18/18 in the DAT, or 400 in the PCAT, respective to their pre-professional interest.

- **Interview notification and compliance**

1. Failure to respond to notification of an interview or to attend a scheduled interview may result in the loss of this opportunity.
2. Rescheduling will be at the discretion of the Director of the OPHA.
3. Interviews are granted in the order in which files are completed by the applicants. Once all documents are completed, you will be contacted by the OPHA to schedule your interview. Be sure to update the Office with your current phone number and email.

- **Letter Packets**

1. If a student does not meet the GPA **and** test score requirements set out above for either the committee interview or the advisor interview but has acquired all other requirements, these documents can be transmitted to the schools of the student's choosing via a letter packet request form located at the following link: <https://go.fiu.edu/letterpacket>

- **Committee Interview Petition**

1. A student may petition the Director in those instances where a compelling reason exists for an exception to these requirements. Exceptions are granted only in those rare circumstance when a compelling reason exists. You may speak to the graduate assistants for the Office of Pre-Health Advising located at DM 331A for further detail on how to go about petitioning for a committee interview.

It is your responsibility to ensure that the file contains all documents at least 1 week prior to being scheduled for an interview by the OPHA.

Students should plan to open their OPHA file no later than their junior year and all documents should be submitted by June 1st of the year of application. Failure to do so may result in a delay of your interview and submission of materials to your professional schools or programs. It is your responsibility to ensure that the file contains all documents at least 1 week prior to being scheduled for an interview by the OPHA.

By checking this box, I hereby waive my right of access to any letter or evaluation submitted for this file. Under the Family Educational Rights and Privacy Act of 1974, as amended, 20 USC, Section 1232g and 228.093 Florida Statutes. I also understand that the signing of this statement is optional.

I, _____, hereby acknowledge that I have received and read a copy of the PPAEC requirements.

Signature: _____

Date : _____

Print name: _____

Phone: _____

Address: _____

Email: _____

City: _____

Panther ID: _____

State: _____

Field of interest: _____

Zip: _____

Expected year of matriculation: _____

-----The domains below are to be left blank for the Pre-Health Office to sign-----

Advising Staff Signature: _____

Payment Method & Invoice#: _____

Advising Staff Initial: _____