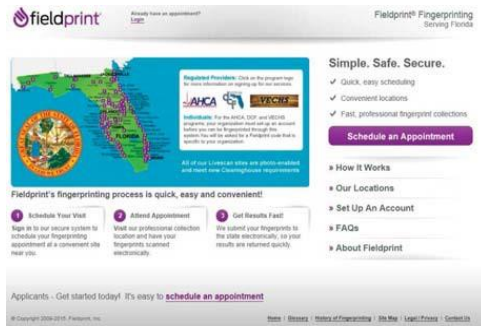


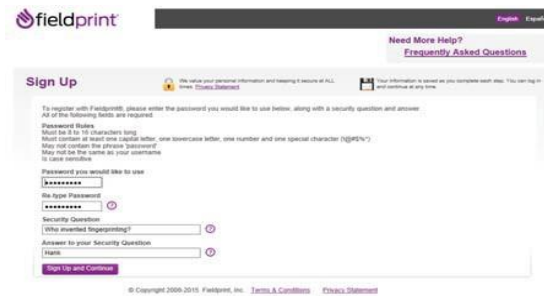
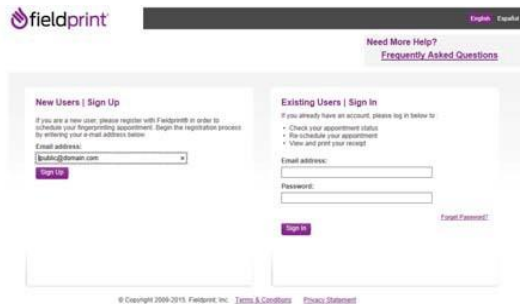
Broward Schools Fieldprint Fingerprinting Instructions

1. Applicants will visit <http://www.fieldprintflorida.com/>

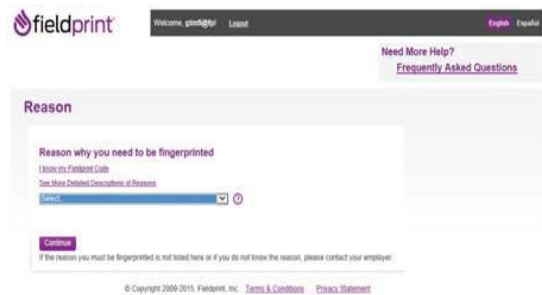


2. Applicants will click on [Schedule an Appointment](#) to continue to the next page.

3. Applicants will then sign up as a new user OR sign in as an existing user.



4. Applicants will be led to the next page and select “I know my Fieldprint Code”.



5. Applicant will enter the “Fieldprint code” provided in the chart of codes and fees below.



6. Once this is completed, the applicant will enter personal information, demographics, and additional information specific to the purpose for fingerprinting.

The screenshot shows the 'Personal Information' step of the Fieldprint registration process. The user is logged in as 'Welcome, jphs0601@browns.com'. The progress bar indicates steps 1 (Data Collection), 2 (Authorization), 3 (Time and Location), 4 (Payment), and 5 (Confirmation). The form includes fields for First Name (John), Middle Name (Q), Last Name (Public), and Suffix. It also has a section for 'Add another name' with fields for First Name, Middle Name, Last Name, and Suffix. Social Security Number is entered as 210-10-1010, and Address 1 is 1150 Main Street. A 'Need More Help? Frequently Asked Questions' link is visible.

The screenshot shows the 'Demographics' step of the Fieldprint registration process. The form includes dropdown menus for Race or Ethnicity (Caucasian), Ethnicity (Hispanic or Latino), City of Birth (Chattanooga), Gender (Male), and Date of Birth (01/01/1990). It also has fields for Height (5'10"), Weight (175 lbs), Eye Color (Brown), Hair Color (Brown), and Marital Status (Married/Partner/Spouse). A 'Need More Help? Frequently Asked Questions' link is visible.

7. The Applicant will be led to the security background check questionnaire and release.

The screenshot shows the 'Release' step of the Fieldprint registration process. It features a section titled 'The School Board of Broward County, FL - Background Screening: IMPORTANT - READ BEFORE COMPLETING THIS FORM'. Below this, there is a detailed disclaimer about the background screening process. A checkbox is present for 'I have ever been convicted of an offense (misdemeanor or felony) other than a minor traffic violation (Driving under the influence (DUI) and Driving under suspended (DUS) convictions are not minor and must be reported.)'. The form also includes a definition of 'Convicted' and a 'Need More Help? Frequently Asked Questions' link.

8. Next, the applicant will be able to schedule their visit and make their payment.

The screenshot shows the 'Schedule Your Visit' step of the Fieldprint registration process. It includes a 'Find a Fieldprint Location' section with a 'Use your home address' link. Below this, there is a form to enter the home address and a 'Book' button. A 'Need More Help? Frequently Asked Questions' link is visible.

The screenshot shows the 'Payment' step of the Fieldprint registration process. It includes an 'Appointment Location' section with details for the Fieldprint Store at 15575 West State Road 84. It also shows the 'Appointment date and time' as 05/22/2015 at 11:00 AM. A 'Your total is: \$89.99' is displayed. Below this, there is a 'Payment' section with a 'Credit Card' option and a 'Billing Address' section. A 'Need More Help? Call 877-614-4364 or Email Us' link is visible.

9. After payment, a confirmation page is displayed.

The screenshot shows the 'Confirmation' page of the Fieldprint registration process. It displays the appointment details: 'Appointment # 124883 for John Public is scheduled for May 22, 2015 at 11:00AM'. It includes a 'Print Your Receipt' and 'Get Printable Directions' link. Below this, there is a section for 'Your Appointment Location' with details for the Fieldprint Store at 15575 West State Road 84. A 'Need More Help? Call 877-614-4364 or Email Us' link is visible.

BROWARD COUNTY PUBLIC SCHOOLS

Security Clearance Office

754-321-2374

securityclearance.fp@browardschools.com



Registration site for fingerprinting and/or badging: <https://www.fieldprintbrowardschools.com/>

Educational Institution:

Fieldprint Code: SEE BELOW

Additional Information can also be found at: <http://www.broward.k12.fl.us/police/secclear.html>

FIELDPRINT CODES AND FEES

☒ NEW PRESERVICE EDUCATOR (Student intern, field experience or practicum)

☐ FPBCPSPresEdNet \$96.25

☒ PRESERVICE EDUCATOR - BADGE RENEWAL

☐ FPBCPSPresEdBRenNet \$25.00

☒ PRESERVICE EDUCATOR - BADGE REPLACEMENT

☐ FPBCPSPresEdBRepNet \$10.00

Updated May 2025