

**Class Section:** Follow naming conventions below

* **Regular Fall and Spring:** RVC, RVD, RVE, RVF, etc.
* **Summer A or Spring/Fall A:** RVAA, RVDA, RVEA, RVFA
* **Summer B or Spring/Fall B:** RVBB, RVEB, RVFB, RVHB, etc.
* **Summer C:** RVCC, RVDC, RVFC, RVGC, etc.

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**Associated Class Numbers for Online Classes**

Regular/Summer C: 900

Spring/Fall A sessions: 400

Spring/Fall B sessions: 420

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**Campus: OFF**

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**Location: 9002 (for regular online classes)**

* Online Dual Enrollment - Location: 9006
* Market-Rate Online - Location: 9004

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**Instruction Mode: I**

**Note:**

All other fields should still be modified accordingly (such as Session, Student Specific Permissions, Schedule Print).

I have only emphasized the fields that are particular to online course scheduling.



**Facility ID:** Please insert ONLINE in this field

**Mtg Start and Mtg End:**

12:00AM to 12:00AM

**Online Class Fee Notes will be set up by FIU Online.**

**LMS Tab will also be set up by FIU Online.**

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